

**City of Sunnyvale**  
**Program Performance Budget**

**Program 612 - Library Services for Children and Teens**

**Program Performance Statement**

Enhance use of the library's materials and information resources for children and teens, by:

- Providing courteous and accurate one-on-one assistance in the use of library resources, and
- Providing activities for continuous learning and enrichment experiences that reflect current customers' informational needs.

**Notes**

# **City of Sunnyvale** **Program Performance Budget**

## **Program 612 - Library Services for Children and Teens**

### **Program Measures**

#### **Quality**

- \* Inquiries for information from children and teens are answered accurately.

#### **- Percent of Questions Answered Accurately**

- \* Overall customer satisfaction rate of information services for children and teens will be at or above the established target.

#### **- Percent of Customers Satisfied**

#### **Productivity**

- \* Number of library customers attending programs for children, teens and families will be at or above the established target.

#### **- Program Attendance**

#### **Cost Effectiveness**

- \* The cost to respond to a reference/reader's advisory question will be at or below the planned cost.

#### **- Cost Per Response**

#### **Financial**

- \* Actual total expenditures for Library Services for Children and Teens will not exceed planned program expenditures.

#### **- Total Program Expenditures**

<b>Priority</b>	<b>2006/2007 Adopted</b>	<b>2007/2008 Current</b>
C	80.00%	80.00%
I	85.00%	85.00%
I	13,000.00	13,000.00
I	\$10.00	\$10.00
C	\$739,376.00	\$758,932.00

#### **Priority Legend**

- M: Mandatory
- C: Council Highest Priority
- I: Important
- D: Desirable

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**Program 612 - Library Services for Children and Teens**

**Service Delivery Plan 61201 - Library Services for Children and Teens**

Enhance use of the library's materials and information resources for children and teens, by:

- Providing one-on-one assistance in the use of library resources, and
- Providing activities for continuous learning and enrichment experiences.

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**Program 612 - Library Services for Children and Teens**

**Service Delivery Plan 61201 - Library Services for Children and Teens**

	<b>2006/2007 Adopted</b>	<b>2007/2008 Current</b>
<b>Activity 612100 - Respond to Information Inquiries and Provide Reader's Advisory Service for Children and Teens</b>		
Product: A Response Given		
Costs:	\$491,692	\$502,657
Products:	50,000	50,000
Work Hours:	7,620	7,620
Product Cost:	\$9.83	\$10.05
Work Hours/Product:	0.15	0.15
<b>Activity 612110 - Create and Present Programs, Booklists and Displays for Children and Teens</b>		
Product: An Item Created		
Costs:	\$131,280	\$135,514
Products:	575	575
Work Hours:	1,945	1,945
Product Cost:	\$228.31	\$235.68
Work Hours/Product:	3.38	3.38
<b>Totals for Service Delivery Plan 61201 - Library Services for Children and Teens</b>		
<b>Costs:</b>	<b>\$622,972</b>	<b>\$638,171</b>
<b>Hours:</b>	<b>9,565</b>	<b>9,565</b>

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**Program 612 - Library Services for Children and Teens**

**Service Delivery Plan 61202 - Management and Support Services**

Management provides planning, training, budget supervision, staff recruitment, support and evaluation, and oversight for the workgroup. Support staff provides clerical assistance for the workgroup.

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**Service Delivery Plan 61202 - Management and Support Services**

	<b>2006/2007 Adopted</b>	<b>2007/2008 Current</b>
<b>Activity 612200 - Management and Supervisory Services for Children/Teen Services</b>		
Product: A Work Hour		
Costs:	\$56,649	\$59,573
Products:	640	640
Work Hours:	640	640
Product Cost:	\$88.51	\$93.08
Work Hours/Product:	1.00	1.00
<b>Activity 612210 - Administrative Support for Children/Teen Services</b>		
Product: A Work Hour		
Costs:	\$50,954	\$52,204
Products:	895	895
Work Hours:	895	895
Product Cost:	\$56.93	\$58.33
Work Hours/Product:	1.00	1.00
<b>Activity 612220 - Staff Training and Development</b>		
Product: A Training Hour		
Costs:	\$8,801	\$8,984
Products:	100	100
Work Hours:	100	100
Product Cost:	\$88.01	\$89.84
Work Hours/Product:	1.00	1.00
<b>Totals for Service Delivery Plan 61202 - Management and Support Services</b>		
<b>Costs:</b>	<b>\$116,404</b>	<b>\$120,761</b>
<b>Hours:</b>	<b>1,635</b>	<b>1,635</b>

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<b>Totals for Program 612</b>	<b>Costs:</b>	<b>\$739,376</b>	<b>\$758,932</b>
	<b>Hours:</b>	<b>11,200</b>	<b>11,200</b>

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